COSEC REPORTS

VISITOR MANAGEMENT

MATRIX
SECURITY SOLUTIONS

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Version 5
Release Date: Nov 24, 2016

Visitor Pass Validity

Matrix ComSec Pvt. Ltd.

Visitor Pass Validity On 22/09/2016 11:00

Run by: HR

Sr No	Pass No	Visitor Name	Visitor Organization	Valid From	Valid UpTo	Host User	Host User Department
1	160922000001	Ankit	Relyon	22/09/2016 10:01	22/09/2016 11:01	Mitesh	Department-1
2	160922000002	Rohan	NowFloats	22/09/2016 10:09	22/09/2016 11:09	Deepak	Department-1
3	146535670760	Anil	Culinery	22/09/2016 09:10	22/09/2016 12:30	Pooja	Department-2

Visitor Punch

Matrix ComSec Pvt. Ltd.

Visitor Punch From 22/09/2016 To 22/09/2016

Run by:HR   Date:22/09/2016

Visitor Name	Date	I/O Type	Time	Panel/Door	Visitor Profile	Host User	ORG	BRC
Ankit	22/09/2016	IN	10:05	NGT Direct Door-Device-13	101:Visitor22	1:Deepak	ORG1	BRC1
Vipul	22/09/2016	IN	10:10	NGT Direct Door-Device-13	102:Visitor21	5:Saif	ORG1	BRC1
Kavit	22/09/2016	IN	10:10	NGT Direct Door-Device-13	103:Visitor25	10:Bhumika	ORG1	BRC1
Sonali	22/09/2016	IN	10:11	NGT Direct Door-Device-13	104:Visitor26	23:Naina	ORG1	BRC1
Jayesh	22/09/2016	IN	10:37	NGT Direct Door-Device-13	105:Visitor27	3:Vivek	ORG1	BRC1

Visitor Watch List

Matrix ComSec Pvt. Ltd.	Page 1 of 1
Visitor Watch List	
Run by:HR	**Date: 21/09/2016**

Visitor Name	: Megha
Visitor Organization	: ABB
Contact No	: 7228000667

Pre-Registered Visitors

Pre-Registered Visitors From 28/09/2016 To 28/09/2016

Run by: HR

Date: 28/09/2016

Sr No	Appointment No	Visitor Name/ Organization	Host User/ Department	Date/Purpose	Status	Remark
1	160928000001	Darshil	Deepak Gupta	28/09/2016 15:00	Approved	No
		Gamso Media	Public Relations	Official meeting on association with Matrix		
2	198428000354	Vaibhav	Manish Kalra	28/09/2016 15:00	Approved	No
		Tech Mahindra	IT	Official meeting purchasing the Software		

Visitor Pass Status

		Matrix ComSec Pvt. Ltd.			Page 1 of 1
		Visitor Pass Status as On 22/09/2016 10:15:02			
Run by:HR					Date: 22/09/2016
Pass No	Visitor Name	Visitor Profile	Valid From	Valid UpTo	Status
Default Location					
160922000001	Ankit	03:Visitor3	22/09/2016 10:01	22/09/2016 11:01	Surrendered
160922000002	Dharmesh	05:Visitor5	22/09/2016 10:09	22/09/2016 11:09	Active
Total:	**Prepared** 2	**Issued** 0	**Active** 1	**Surrendered** 1	**Expired**

Visitor Punch Detail

Visitor Punch Detail From 22/09/2016 To 22/09/2016

Run by:HR   Date: 23/09/2016

Visitor Name	In	Out	Duration	Visitor Profile	Host User	ORG	BRC	Department
22/09/2016								
Ankit	10:05	10:37	00:32	101:Visitor2	1:Deepak	ORG1	BRC1	DPT1:Department-1
Dipesh	10:10	10:58	00:48	104:Visitor3	1:Deepak	ORG1	BRC1	DPT1:Department-1
Rahul	10:22	11:52	01:30	108:Visitor7	2:Saif	ORG1	BRC1	DPT2:Department-2
Anubhav	11:35	12:15	00:40	124:Visitor10	3:Het	ORG1	BRC1	DPT5:Department-5

Expired Passes

Matrix ComSec Pvt. Ltd.					Page 1 of 1
Expired Passes From 01/09/2016 To 28/09/2016					
Run by: HR					Date: 29/09/2016
Sr No	**Pass No**	**Visitor Name**	**Pass Date**	**Host User/ Department**	**Valid From/UpTo**
1	160914000001	Het	14/09/2016	Deepak Department-1	14/09/2016 11:58 14/09/2016 12:58
2	160922000002	Ankit	22/09/2016	Deepak Department-1	22/09/2016 10:09 22/09/2016 11:09

Visitor History

Matrix ComSec Pvt. Ltd.

Visitor History From 01/09/2016 To 21/09/2016

Run by:HR

Date: 29/09/2016

Pass No	Visitor Name	Visitor Profile	Organization	Contact No.	IN Date-Time	OUT Date-Time	Host User
				Default Location			
160914000001	Het	100:Visitor1	ABB Ltd.	7228000559	14/09/2016 11:58	14/09/2016 12:58	1-Vimal
160914000002	Megha	101:Visitor2	NRB Corp.	7228000667	14/09/2016 11:59	14/09/2016 12:59	34-Gopal

Visitor Punch Exception

	Matrix ComSec Pvt. Ltd.						Page 1 of 1
	Visitor Punch Exception From 22/09/2016 To 24/09/2016						
Run by:HR							Date: 28/09/2016
Sr. No.	Pass Number	Name	Date	In	Out	Host User	Host User Department
1	160922000002	Ankit	22/09/2016	10:10	13:30	Deepak	Department-1
2	160934000005	Jay	23/09/2016	11:40	12:50	Megha	Department-3
3	176934002352	Vishal	24/09/2016	15:00	17:55	Jatin	Department-2
4	160934410034	Anup	24/09/2016	12:10	14:32	Raj	Department-1

Visitor Enrollment Status

Visitor Enrollment Status

Visitor Profile ID	Name	Card1	Card2	PIN	Enrolled Fingers	Enrolled Palm	Enrolment Date-Time
100	Megha Goswami	Enrolled	Not Enrolled	Enrolled	2	1	26/05/2016 18:58:37
101	Deepak Jagwani	Not Enrolled	Not Enrolled	Not Enrolled	2	1	26/05/2016 18:58:37
102	Saifuddin Bohra	Enrolled	Enrolled	Not Enrolled	1	1	26/05/2016 18:58:37
103	Vivek Paneri	Not Enrolled	Not Enrolled	Enrolled	1	1	26/05/2016 18:58:37
104	Het Vaghela	Enrolled	Enrolled	Not Enrolled	1	1	26/05/2016 18:58:37

Visitor Evacuation

Visitor Evacuation From 01/09/2016 00:00 To 28/09/2016 13:05

Run by:HR   Date: 29/09/2016

Site ID	Name	IN Count	OUT Count	Who Is IN	Assembly Count	Missing Count
1	Site-1	2	0	2		2
	Total	2	0	2	0	2

Visitor Head Count

<table>
<tr><td colspan="4">Matrix ComSec Pvt. Ltd.</td><td>Page 1 of 1</td></tr>
<tr><td colspan="5">Visitor Head Count From 01/09/2016 To 21/09/2016</td></tr>
<tr><td colspan="3">Run by: HR</td><td colspan="2">Date: 21/09/2016</td></tr>
<tr><td>Sr. No.</td><td>Department ID</td><td colspan="2">Name</td><td>No of Visitors</td></tr>
<tr><td>1</td><td>1</td><td colspan="2">Marketing</td><td>2</td></tr>
<tr><td>2</td><td>2</td><td colspan="2">Finance</td><td>5</td></tr>
<tr><td>3</td><td>5</td><td colspan="2">Production</td><td>6</td></tr>
<tr><td>4</td><td>12</td><td colspan="2">HR</td><td>25</td></tr>
</table>

Panel-Wise Visitor

	Matrix ComSec Pvt. Ltd.				Page 1 of 1
	Panel-Wise Visitor				
Run by: HR					**Date: 28/09/2016**
Sr. No.	**Visitor Profile**	**Visitor Index**	**Access Group**	**Home Zone**	**Functional Group**
Panel Door:Panel Lite V2					
1	100:Het	1	Group-1	Zone-1	Staff
2	101:Vivek	2	Group-2	Zone-1	Staff

Access Denied

		Matrix ComSec Pvt. Ltd.			Page 1 of 1
Run by: HR					Date: 22/09/2016
Sr No	Visitor Card	Visitor Name	Time	IN/OUT	Reason
22/09/2016					
NGT Direct Door-Device-13					
1	111-Visitor4	Rakesh	08:45	IN	Denied - Disabled User
2	123-Visitor5	Amit	10:15	IN	Denied - Disabled User
3	143-Visitor7	Rohit	09:30	IN	Denied - Disabled User

Access Denied From 22/09/2016 To 22/09/2016

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