



COSEC REPORTS

CONTRACT WORKERS MANAGEMENT



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Version 5

Release Date: Nov 24, 2016

Contractor Details

Matrix Comsec Pvt. Ltd.				Page 1 of 2
Contractor Details				
Run by: HR			Date : 30/6/2016	
ID :	12	Name :	Lebis Contracting L.L.C.	
Type :	Mechanical Contractor	Validity End Date:	18/11/2015	
Service Tax:	OPUHG9854KIL658	PAN :	ABDSE1548F	
Phone :	11325698	Contact Person :	Akshay Shah	
Mobile :	8665224121	Email :	akshay.shah@lebiscontracting.com	
ID :	14	Name :	Gupta Outsourcing	
Type :	Electrical Contractor	Validity End Date:	26/09/2014	
Service Tax:	EPSDS6589HDS325	PAN :	AJPKU2344I	
Phone :	22316548	Contact Person :	Suraj Gupta	
Mobile :	9875326585	Email :	suraj@adityalab.co.in	
ID :	4320	Name :	Walidi Contractors Pvt. Ltd.	
Type :	IT Contractor	Validity End Date:	23/03/2015	
Service Tax:	NHYGF7412POI021	PAN :	POKYG6588R	
Phone :	658656545	Contact Person :	Deepesh Garg	
Mobile :	8484525269	Email :	deep.garg@walidi.me	
ID :	1203	Name :	G4	
Type :	Maintenance Contractor	Validity End Date:	31/03/2015	
Service Tax:	IUHGT0984KJU367	PAN :	BHUIO9587Y	
Phone :	325987562	Contact Person :	Vasant Kumar	
Mobile :	9685453215	Email :	vasantkumar@rediffmail.com	

Organization-Wise Worker Details

Matrix Comsec Pvt. Ltd.

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Organization-Wise Worker Details

Run by: HR

Date : 1/8/2016

Malawi Contractors

Virtual Technologies Pvt. Ltd.

Worker ID	: WK-348	Name	: Hari Mohan
Gender	: Male	Qualification	: Diploma in Plumbing
Birth Date	: 16/08/1985	Skill	: Plumbing
Blood Group	: A+	Nationality	: Indian
PF No	: DL/14001/10115	ESI No	: 1424256398
Mobile	: +91-9696965855	Phone	: NA

Organization-Wise Work Order Details

Matrix Comsec Pvt. Ltd.							Page 1 of 1
Organization-Wise Work Order Details							
Run by: HR						Date : 1/8/2016	
ID	Name	Type	Start Date	End Date	Workers		Status
					Limit	Assigned	
Shapoorji & Pallonji Co. Ltd.							
Flyway Constructions L.L.C.							
11	Flyway_Repairing	Repairing	07/09/2015	10/09/2015	10	7	Open
Elentra Enterprises							
20	Elentra_Installation23	Installation	02/10/2015	31/10/2015	50	45	Closed
Adani Enterprises Ltd.							
Vinay Contractors							
22	Adani_Mechanical	Repairing	23/04/2015	31/05/2015	10	0	Pending
Kings Contractors							
5563	Adani_Lift	Lift Maintenance	02/10/2015	31/10/2015	50	45	Closed
3455	Adani_Guest House	Civil Contracting	03/10/2015	02/10/2016	150	120	Open
Alstom							
Malawi Contracting							
985	Alstom_Repairing	Maintenance	21/01/2015	31/01/2015	15	14	Closed
Veniar Constructions							
522	Alstom_WK-11	Plumbing	30/12/2014	30/01/2015	4	4	Closed

Work Order Man Days

Matrix Comsec Pvt. Ltd.

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Work Order Man Days From 01/02/2016 To 30/06/2016

Run by: HR

Date : 1/8/2016

Matrix Comsec Pvt. Ltd.

Contractor ID	Contractor Name	Work Order ID	Work Order Name	Start Date	End Date	Worker Limit	Registered Workers	Approved Workers	Working Days	Man Days
C585	Sumeet Gupta	987	Electrical	5/26/2016	6/8/2016	10	5	5	12	60.0
C69	Ahmed	521	Plumbing	6/2/2016	6/30/2016	20	18	18	25	450.0
C87	Rajesh K.	368	Maintenance	9/6/2015	10/8/2015	12	10	8	20	160.0
C88	Hitesh Rami	875	Repairing	12/1/2015	1/11/2016	25	15	12	10	120.0
C12	Prahlad Keshav	200	Civil	1/1/2016	7/1/2016	150	135	120	180	21600.0

Shifts Schedule

Matrix Comsec Pvt. Ltd.

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Shift Schedule For JULY-2016

Run by: HR

Date : 1/8/2016

Date	1	2	3	4	5	6	7	8	9	10
James Smith	GS	GS	AS	NS	GS	GS	NS	AS	NS	GS

Muster Roll

Matrix Comsec Pvt. Ltd.

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Muster Roll For JULY-2016

Run by: HR

Date : 1/8/2016

Sr. No.	User ID	Name	Designation	PR	WO	PH	PL	TR	AB	UL
Administration										
1	James	Andrew	Team Leader	0.0	0.0	0.0	0.0	0.0	2.0	0.0
	1	2	3	4	5					
Shift	GS	GS	AS	GS	GS					
Stat1	AB	PR	PR	AB	PR					
Stat2	AB	AB	PR	PR	PR					

Legend: PR-Present, WO-Week-Off, PH-Public Holiday, PL-Paid Leave, AB-Absent, TR-Tour, UL-Unpaid Leave

Daily Work Hours

Matrix Comsec Pvt. Ltd.										
Daily Work Hours from 01/07/2016 To 31/07/2016										
Run by: HR								Page 1 of 1		
Company : Matrix Comsec Pvt. Ltd.								Date : 1/8/2016		
Work Order	Contractor Name	Worker ID	Name	Skill	Category	Department	Shift	In	Out	Work Hours
WO_1	Sharma	921	James	Plumbing	Staff	Administration	GS	9:00	18:00	9
WO_2	Leviza	134	William	Carpentry	Staff	Administration	AS	15:00	23:00	8
WO_3	Shreeji	165	Kathy	Welding	Staff	Administration	GS	9:30	18:30	9
WO_4	Tikona	987	Peter	Skill-1	Staff	Administration	NS	19:00	4:00	9
WO_5	Carreyan	543	Finch	Skill-2	Staff	Administration	GS	9:00	19:30	10:30

Company-Wise Daily Head Count

Matrix Comsec Pvt. Ltd.				Page 1 of 1
Company-Wise Daily Head Count From 01/07/2016 To 31/07/2016				
Run by: HR				Date: 1/8/2016
Date	Day	Assigned Workers	Approved Workers	Present Workers
James Smith		123		
Matrix Comsec Pvt. Ltd.				
06/07/2016	Wednesday	25	20	15
07/07/2016	Thursday	52	40	35
08/07/2016	Friday	46	35	25
09/07/2016	Saturday	58	45	40
10/07/2016	Sunday	20	16	15
11/07/2016	Monday	10	8	5
12/07/2016	Tuesday	65	50	50
13/07/2016	Wednesday	100	90	70
14/07/2016	Thursday	50	40	35
15/07/2016	Friday	15	10	5
16/07/2016	Saturday	64	55	50
17/07/2016	Sunday	98	85	75
18/07/2016	Monday	65	45	45
19/07/2016	Tuesday	22	12	12
20/07/2016	Wednesday	156	90	85
21/07/2016	Thursday	55	40	40
22/07/2016	Friday	86	70	65
23/07/2016	Saturday	100	70	50
24/07/2016	Sunday	20	10	5
25/07/2016	Monday	18	9	5
26/07/2016	Tuesday	15	10	6
27/07/2016	Wednesday	65	50	36
28/07/2016	Thursday	45	30	25

Company-Wise Daily Summary

Matrix Comsec Pvt. Ltd.		Page 1 of 1
Company-Wise Daily Summary From 30/07/2016 to		
Run by: HR		Date : 1/8/2016
Worker ID	Name	Attendance Status
Matrix Comsec Pvt. Ltd.		
30/07/2016		
121	William	PR
31/07/2016		
122	Smith	PR
124	Parth	AB
01/08/2016		
112	Dev	AB
125	Andrew	PR

Monthly Attendance

Matrix Comsec Pvt. Ltd.						Page 1 of 1			
Monthly Attendance From 03/07/2016 To									
Run by: HR			Date : 1/8/2016						
Company: Matrix Comsec Pvt. Ltd.									
Work Order: WO_29			Contractor: Gupta Builders						
Worker ID	Name	30	31	1	AB	HP	PH	PR	
458	James	AB	AB	PR	2	0	0	0	
Total AB: 2		Total HP: 0		Total PH: 0		Total PR: 0			

Continuous Absence

Matrix Comsec Pvt. Ltd.					Page 1 of 1
Continuous Absence For 1 Or More Days					
From 01/07/2016 To 01/08/2016					
Run by: HR			Date:		Date : 1/8/2016
Sr. No.	User ID	Name	From	To	No. of Days
1	E52	James	30/07/2016	01/08/2016	3
2	E32	Kevin	25/07/2016	28/07/2016	3
3	E16	John	15/07/2016	25/07/2016	11
4	E52	James	08/06/2016	17/06/2016	10
5	E21	Harry	05/06/2016	09/06/2016	5
6	E52	James	28/06/2016	02/06/2016	5

Company-Wise Blacklisted Workers

Matrix Comsec Pvt. Ltd.				Page 1 of 1
Company-Wise Blacklisted Workers				
Run by: HR			Date: 29/7/2016	
Worker ID	Name	From Date Assignment Period	To Date Assignment Period	Work Order Name
23	Thomas	6/27/2016	7/26/2016	WO_1
45	Peter	6/8/2016	8/9/2016	WO_56
12	James	2/9/2016	10/31/2016	WO_1
Contractor_14	Sharma Contractors			



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